

INSURANCE AND FINANCIAL POLICY

At East Limestone Family Dental, we believe that you deserve the best care. That's why we always present you with the best dental solution possible to treat your personal situation. Each year we provide outstanding dental care to hundreds of patients. Some have dental benefits, but some don't. If you have dental benefits, congratulations! You are very fortunate. Here are some important things you should know:

- Your dental benefits are based upon a contract made between your employer and an insurance company. If you have any questions regarding your dental benefits please contact your employer or insurance company directly. Dental benefit plans will never pay for completion of your dental care. It is only meant to assist you.
- We currently accept many private care insurance plans. This means that we work with literally hundreds of companies. Although we can maintain computerized histories of payment given by a company, they do change; therefore it is impossible to give you a guaranteed quote at the time of service. We estimate your portion based on the most up-to-date information we have, but it is ONLY AN ESTIMATE. If you would like you know your insurance benefit, we will be happy to file a "pre-treatment authorization" with your insurance company prior to treatment. Keep in mind this is not a guarantee of coverage. This does delay treatment but will give you the exact out-of-pocket figures you may require.
- We will bill your insurance as a courtesy. If insurance does not pay within 90 days, East Limestone Family Dental reserves the right to request payment in full for services from you and let you collect the insurance funds that are due to you. This is rare but it is important that you recognize that the insurance you have is a legal contract between you and your insurance company. Our office is not, and connate be a part of that legal contract. In the event collection action has to be taken regarding this account, the undersigned agrees to pay legal fees and court cost incurred by East Limestone Family Dental in collecting this account. Ultimately, you are responsible for all charges incurred in our office.
- East Limestone Family Dental does require payment in full for your portion at the time of service. We accept most major credit cards, cash and personal checks. If you are in need of an extended finance option we will gladly open a 90 day interest free in house account with approved credit. We also work with CareCredit, a commercial creditor, who offers an interest bearing revolving line of credit designed to meet your treatment plan needs and is also based upon approval. Returned checks will be charged a fee of \$30 per check.
- A specific amount of time is reserved especially for you and we strongly encourage all patients to keep their appointments. If you must change your appointment, we require at least 24 hour notice to avoid a \$25 per hour per patient cancellation fee.

I agree with the above conditions:

Print Name: _____ Date: _____

Patient/Guardian Signature: _____

HEALTH INFORMATION PRIVACY PROTECTION ACT (HIPPA)

Effective April 14,2003 new federal law requires physicians and health care providers to obtain written consent before disclosing your personal health information to other health care professionals or facilities. Please know that complete confidentiality is a priority of the highest magnitude in our office. However, in the course of providing optimal care for you it may be necessary to disclose diagnoses or lab results to other physicians or facilities directly related to your care. A copy of this policy is available at your request.

I agree with the above conditions:

Print Name: _____ Date: _____

Patient/Guardian Signature: _____